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Session 17

Direct Loan Tools
More Uses Than Duct Tape

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DL Tools Version 1

- Introductions
- Questions
- Evaluations

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Agenda

- Overview
- Installation
- Startup
- Setup
- Cash Management
- Compare
- Rebuild
- Further Assistance

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DL Tools Version 1 Overview

- DL Tools provides functionality to:
  - Rebuild an EDExpress database
  - Track cash receipts (drawdowns) and returns of excess cash
  - Compare the 732 report to actual disbursement records and/or Cash Management
- DL Tools can be used with custom or combination systems as well as EDExpress
- Functionality for multiple years in one version

Installation

- Software available at:

  SFAdownload.ed.gov

- Installation Options
  - Standalone
    - Program and database on the workstation
  - Network
    - Database on the network
    - Program components on the workstation

Startup

- EDExpress database connections
  - Attempts to connect to EDExpress V6 and V7 databases at startup
  - Prompts user to locate these databases if they are not found
  - Prompts can be suppressed by modifying System Setup

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DL Tools Setup

- System Setup is required to set system parameters prior to using DL Tools
- Security Users Setup has three pre-defined security groups

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Cash Management

- Allows a school to track cash transactions
  - Cash Receipts (drawdowns)
  - Returns of Excess Cash
- Available for 2000-2001 and 2001-2002
- Data entered manually or imported using the Cash Detail External Add Record Layout

Cash Management Reports

- Print Cash Detail of Cash Management records
  - Retrieve the browse grid of Cash Management Records
  - Use Grid Functionality to print the Cash Detail

Cash Management Reports

- Cash Summary Report
  - Contains total amount of each record type and total disbursement
  - Total Disbursement amount can come from
    - EDExpress (2000-2001 & 2001-2002)
    - Imported External Loan Data (2001-2002 only)
  - Can enter an Action Date Range

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Compare

- Compares LOC Cash Detail and Loan Detail to the school's Cash Detail and Loan Detail

- Available for 2001-2002 only

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Compare Process Overview

- Import Data
  - 732 Cash Detail and Loan Detail
  - External Cash Detail and Loan Detail
- Print Reports
  - Cash Detail Comparison
  - Loan Detail Comparison
  - 732 Cash Detail
  - 732 Loan Detail

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Importing Files to Compare

- Import 732 Cash and Loan Detail
  - Received from LOC in message class ED1202OP
  - Clears all existing 732 data for the school being imported
- Import External Cash and Loan Detail
  - Use the Cash Detail External Add and Loan Detail External Add Record Layouts

Compare Reports

- Cash Detail Comparison Report
  - Displays results from comparison of 732 Cash Detail to Cash Management records
  - Options
    - School Code
    - Sort Order: Action Type, Amount or Date
    - Match Status: Matched, Unmatched or All
    - Action Type: Cash Receipts, Return of Excess Cash or All
    - Action Date Range

Compare Reports

- Loan Detail Comparison Report-Loan Level
  - Displays results from comparison of 732 Loan Detail to EDExpress or External records
  - Options
    - School Code
    - Sort Order: Loan ID or Last Name
    - Match Status: Matched, Unmatched or All
    - Comparison Type: 732 to EDExpress or 732 to External
    - Booked Status: Booked, Unbooked or Both

732 Lists

- 732 Cash Detail List
  - Displays cash detail records imported from the 732 file
  - Options
    - School Code
    - Sort Order: Type, Date or Amount
    - Action Type: Cash Receipts, Return of Excess Cash or All
    - Action Date Range

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732 Lists

- 732 Loan Detail List
  - Displays loan detail records imported from the 732 file
  - Options
    - School Code
    - Sort Order: Loan ID or Last Name
    - Booked Status: Booked, Unbooked or Both
    - Loan Type: All, Subsidized, Unsubsidized or PLUS

Rebuild EDExpress Records

- DL Tools rebuilds EDExpress 2000-2001 and 2001-2002 records
  - Updates all records in EDExpress
  - Updates selected records in EDExpress
  - Compares with no updates
- Any record rebuilt in EDExpress can be exported through External Export to another system

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Requesting Rebuild Files

- Request from:
  - www.lo-online.ed.gov
  - LOC Customer Service Representative
- Sent to the school via SAIG
- Request options
  - Data for specific year
  - Data for specific student (by year)
  - Data for specific loan
  - Data for specific date range (not supported in DL Tools)

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Loan Rebuild File

- Message class: DLRBLDOP
- Batch Type: RB
- Contains two record types
  - Rebuild Origination Detail Record
  - Rebuild Disbursement Detail Record

Rebuild - Compare Only

- Compares the Origination and Disbursement records in the Rebuild file to EDExpress
- Does not perform any updates
- Displays report containing the unmatched records
  - In Rebuild but not EDExpress
  - In EDExpress but not Rebuild
  - In both but data differs

Rebuild - Updates

- Selected Records
  - Rebuilds only the records selected
  - Selecting the records from the Rebuild file, not EDExpress
- All Records
  - Rebuilds EDExpress with all records contained in the Rebuild file

What is updated in EDExpress?

- Adds School being imported to DL School Setup
- Creates Disbursement Profile
- All existing data for loans selected for Rebuild is deleted and recreated based on the data in the Rebuild file
- Updates Batch Activity

In The Works...

- DL Tools Version 2
  - The 732 Report and the DL-SAS are combined into one report called the SAS (School Account Statement) for 2002-2003
  - Import the SAS for 2002-2003
  - Will be able to compare at both the loan detail level and the disbursement detail level

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Summary of DL Tools Functionality

	00-01	01-02	02-03
Cash Management (for all schools)	X	X	X
Compare 732 & school data at loan level (for all schools)	*	X	
Compare SAS & school data at loan or disbursement level (for all schools)			X
Rebuild EDExpress database	X	X	X

* Access compare program available from CAMs

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Further Assistance

- CPS/WAN Technical Support
  - 800/330-5947
  - Email: CPSWAN@NCS.COM
- SFATECH
  - http://www.ed.gov/sfatech/listserv.html

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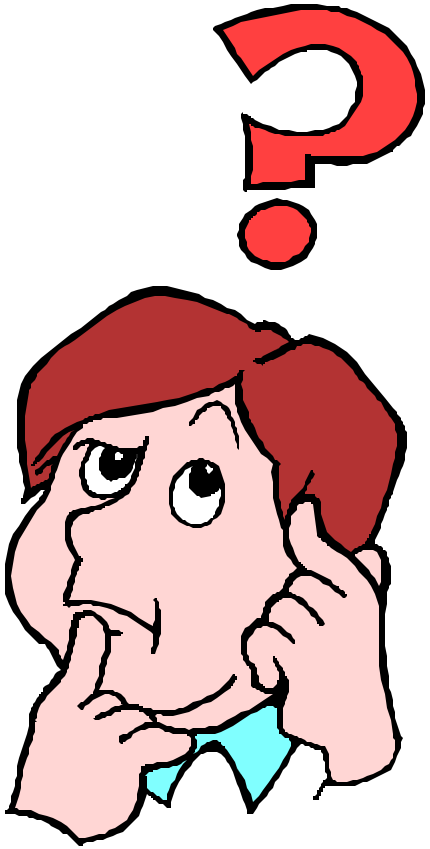
Questions?



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